

The following are subject to modification and are not official minutes until approved by the Governing Body.

**CITY OF COLWICH, KANSAS
CITY ADMINISTRATIVE CENTER
310 S. 2ND STREET
REGULAR COUNCIL MEETING
DECEMBER 18, 2017
7:00 P.M.**

1. CALL TO ORDER

Mayor Terrence D. Spexarth on Monday, December 18, 2017 at 7:00 p.m. called the regular monthly meeting of the Colwich City Council to order.

ATTENDANCE

Present were Mayor Terrence D. Spexarth, Councilmembers Stephanie Guy, Angela Banz, Robert Winter, Victoria Duling arrived at 7:02 p.m. with Pamela Winegarner absent.

Staff members present were Mark Hinkle, Chief of Police, Brad Banz, Fire Chief, Katie Wetta, Deputy City Clerk and Diana Brooks, City Clerk.

PLEDGE OF ALLEGIANCE

Mayor Spexarth led the audience, staff and Council in the Pledge of Allegiance

2. NOTICES AND COMMUNICATIONS

There were no notices and communications.

3. CITIZEN COMMENTS

There were no citizen comments.

4. PURCHASE REQUESTS AND ITEMS NEEDING COUNCIL ACTION

A. Review of the proposals for the cleaning and painting of the water tower

Mr. Ben Mabry, City Engineer, stated he reviewed the bids received for the cleaning and painting of the water tower. He found the bids were not consistent and stated he was unable to make a formal recommendation to Council. He suggested Council allow PEC to draft bid specifications and documents so all vendors could bid uniformly. Council requested that the quote include a fee for the final inspection of the work done by contractors.

Mr. Mabry will bring a contract from PEC for the work specified.

B. Discussion of the Heritage Festival

Mayor Spexarth presented the results of four questions posed to the public using Survey Monkey. The results showed the public did not want to take a year off from the festival, they want the committee reorganized, want new ideas, and want to keep the festival on the same date.

After extensive discussion Mayor Spexarth stated the committee would be reorganized and headed by Terri Nicholson.

5. CONSENT AGENDA

- A. Approval of the minutes of the November 20, 2017 regular Council meeting
- B. Approval of the Appropriations Ordinance Nos. 17-11-02 and 17-12-01
- C. Approval of the November financial reports
- D. Monthly purchase orders – if any

Councilwoman Guy moved that the Council approve the consent agenda as presented. Councilwoman Banz second the motion. Motion carried 4-0.

6. COMMITTEE REPORTS

A. Park Committee

Councilwoman Guy reported the Kansas Department of Forestry would be planting 40 trees on Wednesday the 20th and that she would be writing a waste tire grant for recycled tire material for the Colwich Memorial Park playground.

7. DEPARTMENT HEAD REPORTS

- A. City Engineer – Mr. Ben Mabry, PEC, stated he had nothing further to report.
- B. Fire – Brad Banz, Fire Chief, presented the monthly report and stated that the old Quint was being prepped to place on Purplewave. He stated drivers were being trained to drive the new Quint.
- C. Public Works – Mayor Spexarth presented the monthly report and stated there had been two water leaks recently.
- D. Police Department – Chief Hinkle presented the monthly report.
- E. City Attorney – Mr. Stanley Juhnke, City Attorney stated he had nothing to report.
- F. City Clerk – Ms. Brooks presented the monthly report and informed Council she would be on vacation the 20th through the 26th.

8. GOVERNING BODY COMMENTS

Councilwoman Banz thanked the employees for a job well done and stated “keep up the good work”.

Councilman Winter and Councilwoman Guy wished everyone a Merry Christmas and Happy New Year.

9. EXECUTIVE SESSION

Mayor Spexarth requested a motion for an executive session for non-elected to discuss personnel annual salary increases effective January, 2018 and hiring of a police officer for a period of 30 minutes for everyone at the table being the Mayor, Council, City Attorney and the Police Chief. The open meeting will resume in the Council chambers at 8:17 p.m.

Councilwoman Banz moved that Council recess into executive session under K.S.A. 75-4319(b)(1) for discussion of non-elected personnel annual salary increases effective January, 2018 and hiring of a police officer for a period of 30 minutes beginning at 7:53 p.m. to include the Mayor, Council, City Attorney and Police Chief. The open meeting will resume in the Council chambers at 8:17 p.m. Councilman Winter second the motion. Motion carried 4-0.

Councilwoman Duling moved that the Council move out of executive session at 8:17 p.m. Councilwoman Guy second the motion. Motion carried 4-0.

Councilwoman Guy moved that the Council move in to open session at 8:17 p.m. Councilman Winter second the motion. Motion carried 4-0.

Councilwoman Banz moved that the Council give all existing employees a 3% increase effective January 1st. Councilwoman Duling second the motion. Motion carried. 4-0.

Councilwoman Duling moved that the Council allow Chief Hinkle to extend an offer to Omar Galviz for a position on the Police Department at a rate of \$15.00 with a \$1.00 per hour raise upon successful completion of the academy and a \$.50 per hour raise after the probation period. Councilman Winter second the motion. Motion carried 4-0.

Councilwoman Duling moved that the Council approve a raise in the amount of \$1.50 per hour for Mike Rau upon completions of three classes, Fire Inspection 1, Fire Inspection 2 and Fire Officer 1 effective January 1st. Councilwoman Guy second the motion. Motion carried 4-0.

Mayor Spexarth wished everyone a Merry Christmas, Happy New Year and encouraged everyone to stay safe.

10. ADJOURNMENT

December 18, 2017

There being no further business, Councilwoman Guy moved for adjournment at 8:23 p.m. Councilwoman Banz second the motion. Motion approved 4-0.

Respectfully submitted 0
Diana K. Brooks, City Clerk