

The following are subject to modification and are not official minutes until approved by the Governing Body.

**CITY OF COLWICH, KANSAS  
CITY ADMINISTRATIVE CENTER  
310 S. 2<sup>ND</sup> STREET  
REGULAR COUNCIL MEETING  
JULY 17, 2017  
7:00 P.M.**

**1. CALL TO ORDER**

Mayor Terrence D. Spexarth on Monday, July 17, 2017 at 7:00 p.m. called the regular monthly meeting of the Colwich City Council to order.

**ATTENDANCE**

Present were Mayor Terrence D. Spexarth, Councilmembers Stephanie Guy, Victoria Duling, and Robert Winter with Pamela Winegarner and Angela Banz absent.

Staff members present were Jesolyn Trego, Police Officer, Brad Banz, Fire Chief, Corey Heck, Public Works Director, Katie Wetta, Deputy City Clerk and Diana Brooks, City Clerk.

**PLEDGE OF ALLEGIANCE**

Mayor Spexarth led the audience, staff and Council in the Pledge of Allegiance.

**2. NOTICES AND COMMUNICATIONS**

- A. Presentation of the 2016 audit – Randy Ford, Busby, Ford and Reimer

Mr. Randy Ford, Busby, Ford and Reimer, reviewed the 2016 audit stating that all funds were balanced, accounted for appropriately, no adjustments were made, and all funds met cash basis regulations.

**3. CITIZEN COMMENTS**

There were no citizen comments.

**4. PURCHASE REQUESTS AND ITEMS NEEDING COUNCIL ACTION**

- A. Review of the request to approve the temporary special event permit for Colwich Ball Club Coed Softball

Mayor Spexarth requested approval for the temporary special event permit for the CoEd softball tournament and waiving of the distance requirement as required by City Code. Councilman Winter requested the application be amended to show the

application was for cereal malt beverage and not alcoholic liquor. Ms. Diana K. Brooks, City Clerk stated she would ask Ms. Anderson to correction the application before issuing the permit.

**Councilman Winter moved that the Council approve the temporary special event permit for the Colwich Ball Club CoEd Softball games and waive the distance regulations as they are within 200 ft of the assisted living center contingent that it is just for cereal malt beverage. Councilwoman Guy second the motion. Motion carried 3-0.**

- B. Review of the request to destroy police records that have met their records retention period

Ms. Brooks stated that a box of police records was found that had met the records retention period and requested approval to destroy the box.

**Councilwoman Duling moved that the Council approve the destruction of the police records that had met the retention period. Councilwoman Guy second the motion. Motion carried 3-0.**

- C. Review of the request to adopt Ordinance No. 699 re-codifying the City Code book

Ms. Brooks reminded Council of the tabling of the re-codifying of the code book in June and reviewed additional changes since the June meeting. Additional changes were made to the animal control portion of the code as it related to service dogs and the updating of the Standard Traffic Ordinance and Uniform Public Offense Code.

**Councilwoman Guy moved that the Council adopt Ord. No. 699 re-codifying the City Code book. Councilwoman Duling second the motion. Motion carried 3-0 with Councilwoman Guy voting yea; Councilman Winter voting yea and Councilwoman Duling voting yea.**

## 5. CONSENT AGENDA

- A. Approval of the minutes of the June 19, 2017 regular Council meeting
- B. Approval of the minutes of the June 19, 2017 budget work session
- C. Approval of the Appropriations Ordinance Nos. 17-06-02 and 17-07-01
- D. Approval of the June financial reports
- E. Monthly purchase orders – if any

**Councilwoman Guy moved that the Council approve the consent agenda as presented. Councilman Winter second the motion. Motion approved 3-0.**

## 6. COMMITTEE REPORTS

### A. Heritage Festival

Ms. Mary Ann Morrison, Chairperson, stated that new amusement park regulations were limiting what could be rented for the festival. She stated with budget constraints that unless a donation was received specifically for fireworks the fireworks would be cancelled.

Ms. Morrison reported that the June street vendor fair was a success and plans were being made for another event in August.

### B. Park Committee

Councilwoman Guy reported that the picnic tables and benches were placed in Veterans Park and looked very nice.

## 7. DEPARTMENT HEAD REPORTS

A. City Engineer – Mr. Ben Mabry, City Engineer stated he had nothing to report.

B. Fire – Brad Banz, Fire Chief, presented the monthly report and stated the fire school held at the beginning of July was attend by approximately 30 and thanked everyone who volunteered and helped with the event.

C. Public Works – Corey Heck, Public Works Director, presented the monthly report and stated that the excavator was delivered.

D. Police Department –Mayor Spexarth presented the monthly report. Officer Jesolyn Trego stated there was nothing further to report.

E. City Attorney – Mr. Stanley Juhnke, City Attorney stated he had nothing to report.

F. City Clerk – Ms. Brooks presented the monthly report.

## 8. GOVERNING BODY COMMENTS

There were no governing body comments.

## 9. EXECUTIVE SESSION

**Councilwoman Guy moved to recess into executive session under K.S.A. 75-4319(b)(1) for discussion of non-elected personnel to discuss financial compensation for a period of 10 minutes beginning at 7:30 p.m. for everyone at the table being the Mayor, Council, City Attorney and City Clerk with the open meeting resuming in the Council chambers at 7:40 p.m. Councilman Winter second the motion. Motion carried 3-0**

**Councilwoman Duling moved that the Council close the executive session and resume the open meeting in the Council chambers at 7:40 p.m. Councilman Winter second the motion. Motion carried 3-0.**

**Councilwoman Duling moved that the Council approve to implement into the personnel manual that after the clerk has completed one-year of employment they may start the CMC certification classes and after each class they can have a \$.50 per hour increase and go ahead and give Katie Wetta her \$.50 per hour raise for completing her first class. Councilwoman Guy second the motion. Motion carried 3-0.**

**10. ADJOURNMENT**

**There being no further business, Councilwoman Guy moved for adjournment at 7:42 p.m. Councilwoman Duling second the motion. Motion approved 3-0.**

Respectfully submitted  
Diana K. Brooks, City Clerk