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**CITY OF COLWICH, KANSAS
CITY ADMINISTRATIVE CENTER
310 S. 2ND STREET
REGULAR COUNCIL MEETING
JUNE 19, 2017
7:00 P.M.**

1. CALL TO ORDER

Mayor Terrence D. Spexarth on Monday, June 19, 2017 at 7:05 p.m. called the regular monthly meeting of the Colwich City Council to order.

ATTENDANCE

Present were Mayor Terrence D. Spexarth, Councilmembers Stephanie Guy, Angela Banz, Victoria Duling, Robert Winter with Pamela Winegarner absent.

Staff members present were Mark Hinkle, Police Chief, Brad Banz, Fire Chief, Corey Heck, Public Works Director, Katie Wetta, Deputy City Clerk and Diana Brooks, City Clerk.

PLEDGE OF ALLEGIANCE

Mayor Spexarth led the audience, staff and Council in the Pledge of Allegiance. Mayor Spexarth welcomed Kevin Dorritie the fourth candidate to file for the November election.

PUBLIC HEARING – AMENDING 2017 BUDGET FOR TRASH

Mayor Spexarth requested a motion to open the public hearing for amending the 2017 budget for trash.

Councilwoman Banz moved that the Council open the public hearing at 7:07 p.m. Councilwoman Guy second the motion. Motion carried 4-0.

Ms. Diana K. Brooks, City Clerk stated that it was necessary to amend the 2017 budget in order to set up a new expenditure account for the trash service.

Mayor Spexarth called for questions or comments from the public. Hearing none he called for a motion to close the public hearing.

Councilwoman Guy moved that the Council close the public hearing at 7:08 p.m. Councilwoman Banz second the motion. Motion carried 4-0.

Mayor Spexarth called for a motion to adopt the amending of the 2017 budget for trash service.

Councilwoman Banz moved that the Council approve amending the 2017 budget \$37,500 for trash. Councilwoman Guy second the motion. Motion carried 4-0.

2. NOTICES AND COMMUNICATIONS

There were no notices or communications.

3. CITIZEN COMMENTS

There were no citizen comments.

4. PURCHASE REQUESTS AND ITEMS NEEDING COUNCIL ACTION

- A. Review of the request to approve the revised water application form per City Code

Ms. Brooks stated that per City Code that the Council was required to periodically review the utility application form used by the City Clerk's office to sign up new customers. She stated with the adding of the trash service the form had been revised and requested Council's approval. Councilwoman Guy requested a minor change to the language dealing with the trash service.

Councilwoman Guy moved that the Council approve the Utility Billing Customer Account Information form with the changes. Councilman Winter second the motion. Motion carried 4-0.

- B. Review of the request to adopt Ordinance No. 699 re-codifying the City Code book

Mayor Spexarth tabled action on the ordinance to the July meeting to allow Councilmembers time to review the changes.

- C. Review of the request to approve 2017 destruction form pursuant to Ord 691 Records Retention Policy

Ms. Brooks stated that all records listed on the destruction form met the retention schedule, were not involved in litigation and that the City Attorney had reviewed and signed off on the document.

Councilwoman Guy moved that the Council approve the destruction of City records meeting the approved retention policy. Councilwoman Banz second the motion. Motion carried 4-0.

5. CONSENT AGENDA

- A. Approval of the minutes of the May 15, 2017 regular Council meeting
- B. Approval of the Appropriations Ordinance Nos. 17-05-02 and 17-06-01
- C. Approval of the May financial reports

- D. Monthly purchase orders – if any

Councilwoman Banz moved that the Council approve the consent agenda as presented. Councilman Winter second the motion. Motion approved 4-0.

6. COMMITTEE REPORTS

- A. Heritage Festival

Ms. Mary Ann Morrison, Chairperson, reported that the theme for the festival was Growing Community Pride, that donation letters would be sent out this month, and detailed a special event being held for farmer's market on Wednesday, June 21st.

- B. Park Committee

Councilwoman Guy reported that the dock was finished and thanked the Public Works Department for their work on the project. Ms. Morrison stated that she had heard comments about how nice the park looked.

7. DEPARTMENT HEAD REPORTS

- A. City Engineer – Mr. Ben Mabry, City Engineer stated he had nothing to report.
- B. Fire – Brad Banz, Fire Chief, presented the monthly report and reminded Council of the fire school scheduled July 8th and 9th.
- C. Public Works – Corey Heck, Public Works Director, presented the monthly report and stated that the compact excavator was scheduled for delivery the week of June 26th. Council thanked the department for picking up tree limbs after the storm.

Mr. Heck informed the Council of the purchasing of a crack sealing machine from Purple Wave saving the City money annually. He stated the machine cost less than one week's rental on a crack sealing machine.
- D. Police Department – Mark Hinkle, Chief of Police, presented the monthly report.
- E. City Attorney – Mr. Stanley Juhnke, City Attorney report that seat belt violation fines increased to \$30.00 with \$20.00 being remitted to the Stat effective July 1st. He also reported that as of July 1st state statutes will require stating the purpose for the executive sessions with proper detailing.
- F. City Clerk – Ms. Brooks presented the monthly report.

8. GOVERNING BODY COMMENTS

Councilwoman Banz stated keep up the good work that the city looked great. She thanked Public Works Department for fixing the sidewalk at Colwich Memorial Park.

Councilwoman Duling questioned the pothole on Colorado at the railroad tracks. Mr. Heck stated that the department would put more rock in the pothole as the material was washed out from the storm and harvest trucks.

9. EXECUTIVE SESSION

There were no items for executive session.

10. ADJOURNMENT

There being no further business, Councilwoman Guy moved for adjournment at 8:00 p.m. Councilwoman Duling second the motion. Motion approved 4-0.

Respectfully submitted
Diana K. Brooks, City Clerk